

Parent Payment Arrangements

Koroit and District Primary School

Dear Parent/carer,

Koroit & District Primary School (KDPS) is looking forward to another great year of teaching and learning and would like to advise you of Koroit & District Primary School's parent payment arrangements for 2021.

Koroit & District Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Koroit & District Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund – Families who qualify with a health care card may access CSEF funding towards camps, swimming, and excursions. Application for this will be required each year and parents will be advised when applications are accepted. For each Primary school student who qualifies, the school will receive \$125.00 which will be credited towards camps, sport, swimming and excursions.
- State Schools Relief - State Schools' Relief provides support to any Victorian student attending a government school (primary, secondary or specialist), on the advice of the school. Schools are able to submit an application directly, whenever they believe there is a need to support a student whose family/carers are facing difficulty in providing the appropriate uniform, footwear or educational items for attending school.
- Second hand uniforms onsite (when available)

For a discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Marina Milich

Ph.: 03 55658332 | Email: koroit.ps@education.vic.gov.au

Payment Methods

Bpay – Biller code 87361 – Reference – contact the school

Direct Deposit – Account: Koroit & District PS, BSB: 063533, Acc: 10060651 Reference: contact school

Centrepay – Contact school for forms.

Cash/Cheque- In Person

Eftpos- in Person (Over the phone not available)

For further information on the Department's Parent Payment Policy please see overview attached.

Yours sincerely,

Marina Milich
Principal

Jac Monk
School Council President

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

Fee schedule – Foundation

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Koroit & District Primary School also continues to welcome your voluntary contributions for 2021

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
Student Requisites – Total Craft paper Workbooks Pencils Pencil Case Highlighters Sharpener Book Box Chair Pouch Diary Whiteboard Whiteboard marker Resilience Journal	\$100.00
Additional Art, STEM, Performing Arts - Total Craft paper Glitter Paint	\$60.00
Kitchen Garden – Total Flour Oil Sugar Eggs Baking soda Propagation materials Other Ingredients	\$25.00
Excursions/ Incursions/Other Activities	Pay as you go.
Swimming	TBC
TOTAL	\$185.00

Fee Schedule Grade 1&2

Essential Student Learning Items	Amount
Student Requisites – Total	\$100.00
Craft paper	
Workbooks	
Pencils	
Pencil Case	
Highlighters	
Sharpener	
Book Box	
Chair Pouch	
Diary	
Whiteboard	
Whiteboard marker	
Resilience Journal	
Additional Art, STEM, Performing Arts - Total	\$60.00
Craft paper	
Glitter	
Paint	
Kitchen Garden – Total	\$25.00
Propagation materials	
Cooking Ingredients	
Excursions/ Incursions/Other Activities	Pay as you go
Swimming	TBC
TOTAL	\$185.00

Fee Schedule Grade 3-6

Essential Student Learning Items	Amount
Student Requisites – Total	\$100.00
Craft paper	
Workbooks/ Grid Books	
Document Wallet	
Scrap books	
Pencils	
Pencil Case	
Pens	
Visible Learning Portfolio	
Highlighters	
Sharpener	
Diary	
Whiteboard	
Whiteboard marker	
Resilience Journal	
Additional Art, STEM, Performing Arts - Total	\$60.00
Craft paper	
Glitter	
Paint	
Kitchen Garden – Total	\$25.00
Propagation materials –	
Cooking Ingredients -	
Excursions/ Incursions/Other Activities	Pay as you go
Swimming	TBC
TOTAL	\$185.00

Optional Items

Koroit & District Primary School offers optional items and activities that are additional to the delivery of the standard curriculum – see camps below. Camps are designed to broaden the school experience for your child.

Optional Item	Amount
<i>5/6 Camp – Canberra</i>	<i>To be advised</i>
<i>3/4Camp – Sovereign Hill</i>	<i>\$TBA</i>
<i>Grade 2 overnight Port Fairy Camp</i>	<i>\$TBA</i>
<i>Optional Sporting Activities</i>	<i>\$TBA</i>
TOTAL	\$

Refunds

Refunds will be worked out on a case by case basis.

Seeking payment for damage to or loss of school property

KDPS have the discretion to request that parents contribute to the cost of damaged or lost items owned by the school if their child was responsible for damaging or losing the item.

Voluntary Contributions

KDPS only seek voluntary contributions through fundraising events for a specific purpose.

Communication with parents

In respect to each school's development of its parent payments, school councils will engage in effective communication with the school community and have strategies in place to ensure they are aware of and understand the needs and views of parents. Payment information will be outlined in the following instances;

- at least 4 weeks before the conclusion of the school year – stating the due date as the end of term 1 (unless progressive payment arrangements are made), including information regarding the school camps program for the following year
- camps program payment plan outlined on the school calendar from the beginning of term 1
- progressive payment arrangements process outlined – parent to consult/advise Business Manager/Principal
- fees and parent payment information sent home in the newsletter at the beginning of the school year
- fees and parent payment information available on the school website and information pack
- invoices sent home to families in mid-term 1 and upon request following this date

Evaluation

This policy will be reviewed as part of the school's annual review cycle.

Approved by School Council on	28.10.2020
Review Date	28.10.2021